

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
FEBRUARY 26, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, February 26, 2013, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on February 12, 2013 and the memorandum of the executive session held on February 11, 2013. Thereafter, a **motion** was made by Mayor Seitz and seconded by Timothy Bell to approve the minutes. Motion carried 3-0.

VUJC STUDENTS

VUJC students Natalie Roush and Kelley VanMeter attended the meeting as part of their political science class.

STRAWBERRY FESTIVAL

Adam Scales, representing the Jasper Lions Club, asked permission to use the Buehler plaza area and shelter house #1 on May 19, 2013 from 7:00 a.m. to 5:00 p.m. for their annual strawberry festival.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to grant the Lions Club permission to hold the strawberry festival on May 19, 2013 at shelter house #1. Motion carried 3-0.

GO GREEN RECYCLING

Phil Mundy, representing the Greater Downtown Jasper Business Association, asked to use the east side of the 6th and Mill Street parking lot on Friday, March 15, 2013 from 9:00 a.m. to 4:00 p.m. and on Saturday, March 16, 2013 from 8:00 a.m. to noon for the Go Green Recycling event. He said people can enter the lot from 6th Street and exit onto 7th Street. They can drop off items such as computers and electronics. He would like the area blocked off Thursday night. Mundy also asked permission to place containers on the sidewalk around the Square for people to drop off items to recycle such as paper, glass, and cans.

A **motion** was made by Timothy Bell and seconded by David Prechtel to approve the Go Green Recycling days as presented. Motion carried 3-0.

SPIRIT OF JASPER DUATHLON

Phil Mundy, representing the Greater Downtown Jasper Business Association, asked to use certain streets, river walk area, and shelter house #1 for the 3rd annual Spirit of Jasper duathlon on May 4, 2013 from 7:00 a.m. to noon. The duathlon consists of a 5K run, a bike ride, and another 5K run. Signup is at 7:00 a.m. with the race beginning at 8:00 a.m. The event is sponsored by German American Bank. The run/walk starts at 4th and Mill, proceeds north to 15th Street, right on 15th Street to the river walk, then follow the river walk to the plaza. Duathletes will then transition to a bike, come out of the river walk area and turn right on Mill and head north to 15th Street, then right on 15th Street, left on Kellerville Road for approximately 7.5 miles and turn around near 600N, then return on Kellerville Road, left on 15th Street, right on Meridian Road, right on Celestine Road, right on 3rd Avenue, and return. Participants will then transition to do the 5K run again and finish at the river walk plaza.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to grant May 4, 2013 Spirit of Jasper day. Motion carried 3-0.

STREET CLOSURE

Sherry Fleck, representing 5th Street School, asked permission to close 5th Street from St. John Street to Scott Rolen Drive on March 21, 2013 from 3:45 p.m. to 8:00 p.m. for a community health fair. Fleck said the neighbors that have a driveway that could be blocked have been notified about the event.

A **motion** was made by David Prechtel and seconded by Timothy Bell to approve the request for the March 21, 2013 health fair. Motion carried 3-0.

CONTRACT TO UPDATE CODE BOOK

City Attorney Renee Kabrick presented a contract for services between the City of Jasper and Indiana 15 Regional Planning Commission to update the City's code book to include the ordinances adopted in 2012. The cost is approximately \$3,500.00.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to authorize the contract with Region 15 to update the code book. Motion carried 3-0.

CONFERENCE

Personnel/Safety/Loss Control Director Cale Knies said he will be attending the Indiana Safety and Health conference at Indianapolis from March 11-13, 2013.

AUGUST MACK PROPOSAL CHANGE ORDER

Street Commissioner Raymond Eckerle presented Change Order No. 1 for \$10,500.00 to proposal PL1923.320 with August Mack Environmental. August Mack is assisting the City with certain post-closure requirements at the former landfill. The fee for the semi-annual groundwater monitoring is \$6,500.00 and the fee for methane monitoring support is \$4,000.00. Eckerle said a test will be performed and evaluated to determine if the coal is producing methane rather than the landfill.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the change order to the contract with August Mack for \$10,500.00. Motion carried 3-0.

REPORTS

Leaves. Street Commissioner Raymond Eckerle said the City allows anyone to come and get leaves and/or ground up trees/limbs into wood mulch that are stockpiled at the resource recovery site. He said plenty of these items are available and one can get them free-of-charge on weekdays from 7:00 a.m. to 4:00 p.m.

Hartford Drive project. City Engineer Chad Hurm said the old pipe is removed and the new pipe is installed for the Hartford Drive storm sewer project.

PERFORMANCE BOND

City Engineer Chad Hurm said T&J Rental Properties, the developers for Cambridge Estates, asked to reduce their performance bond to \$114,000.00.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to reduce the performance bond for Cambridge Estates to \$114,000.00 as recommended by the city engineer. Motion carried 3-0.

PERFORMANCE BOND

City Engineer Chad Hurm said Kerstiens Development Inc wants a reduction in the performance bond for Silver Springs III. Kerstiens has petitioned the City to vacate certain public right-of-way known as Kaywood Lane. They also want to replat Silver Springs III. Hurm recommended reducing the performance bond to \$85,000 contingent upon the replat and the vacation. He then read the following letter signed by Todd Kerstiens, President of Kerstiens Development Inc. "I hereby agree to re-establish a performance bond amount if the planned vacating and replatting of the current Silver Springs III subdivision for the Tim Demotte project would for some reason not be approved and/or implemented to completion. The performance bond amount would be established accordingly to the new development."

A **motion** was made by Mayor Seitz and seconded by David Prechtel to approve the reduction of the current performance bond to \$85,000 contingent upon secondary approval of Tim Demotte's replat and proposed vacation of Kaywood Lane. Motion carried 3-0.

QUOTES FOR AUDIO VISUAL SYSTEM UPGRADE

City Engineer Chad Hurm opened the following sealed quotes for an upgrade to the audio visual system in the council chambers:

Audio World	\$10,798.00 base \$ 679.00 option
Uebelhor TV	\$10,355.54 base \$ 1,025.00 option
Video Tech	no quote submitted

The board decided to take the quotes under advisement.

CONFERENCE

Fire Chief Kenneth Hochgesang asked the board members to allow four firefighters to attend a conference at Indianapolis from April 24-26.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to allow four firefighters to attend a conference at Indianapolis. Motion carried 3-0.

REMOVE ASSET

Fire Chief Kenneth Hochgesang said 16 Motorola pagers, asset number 101613, are no longer operational. He asked to junk them and allow them to be used for spare parts.

A **motion** was made by David Prechtel and seconded by Timothy Bell to remove asset number 101613, 16 Motorola pagers, from the asset list and allow them to be used as spare parts. Motion carried 3-0.

QUOTES FOR POLICE VEHICLES

Police Chief J. Michael Bennett said quote packets for two police vehicles less the trade in of a 2004 Chev Impala and a 2002 Chev Impala were given to Uebelhor and Sons, Bob Luegers, Sternberg, and Ruxer Ford. City Attorney Renee Kabrick opened the following letters and quotes:

Bob Luegers Motors	letter stating they do not have vehicles that comply with the specifications
Uebelhor and Sons	submitted a letter containing a no quote
Ruxer Ford	\$53,624.00 2013 Ford Sedan [2] \$ <u>4,500.00</u> trade ins \$49,124.00 net

Sternberg	\$49,808.00 2013 Dodge Chargers [2]
	\$ <u>5,000.00</u> trade ins
	\$44,808.00 net

A **motion** was made by Mayor Seitz and seconded by David Prechtel to give the chief permission to go with the low quote submitted by Sternberg for \$49,808.00 less a trade in of \$5,000.00 for a net of \$44,808.00 contingent upon review of the specifications. Motion carried 3-0.

Bennett said he wants to use Local Police Continuing Education funds to purchase an unmarked vehicle with no trade in. He will make a request to the Council for an additional appropriation from that fund. Kabrick opened the following quotes:

Ruxer Ford	\$26,812.00 2013 Ford Sedan
Sternberg	\$24,904.00 2013 Dodge Charger

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the quote of Sternberg for \$24,904.00 contingent upon approval of funds by the city council. Motion carried 3-0.

REPORT

Police Chief J. Michael Bennett said Officer Bower will start canine training in April in Michigan.

JUNK ASSETS

Mayor Seitz said maintenance personnel asked to junk and destroy the following items that are no longer operational; asset #100039 computer system, asset #100876 range/oven, and asset #100893 printer.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to declare the items junk and destroy. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:58 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 12th day of March, 2013.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer